IOWA LIBRARY QUARTERLY

October, 1961

BIENNIAL REPORT

OF THE

IOWA

STATE TRAVELING LIBRARY

July 1, 1959 — June 30, 1961

VOLUME 19 NUMBER 2

IOWA STATE TRAVELING LIBRARY

HISTORICAL BUILDING

DES MOINES 19, IOWA

IOWA LIBRARY QUARTERLY

ISSUED BY THE STATE TRAVELING LIBRARY
HISTORICAL BUILDING
DES MOINES

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TABLE OF CONTENT

Letter of Transmittal ..... Page 20

Biennial Report ..... Page 21

Financial Report ..... Page 22-23

Film Listing ..... Page 28-30

Library Scholarships ..... Page 31

LETTER OF TRANSMITTAL

To the Governor

Des Moines, Iowa

Sir:

I have the honor to submit the 1959-61 biennium report of the Iowa State Traveling Library.

The preliminary reorganization and renovation program has been completed. The forward looking plan outlined by the board several years ago has, of necessity, been circumscribed. Any thoughts of moving toward a complete collection of the basic books and materials so vitally needed in a state library have been a dream.

The program of extending library services with state funds to those areas with either partial or no service has been limited.

Federal moneys have been used to a certain extent in the base library, however, this practice has certain limitations. The appropriation under which the library operated represented only a token amount of the real requirements of a sound library program.

The work of the Extension Division has moved slowly ahead. Cooperative local money has served for matching purposes to secure certain federal money to allow moderate expansion in those areas that are able to help themselves with some assistance.

Briefly, the services that have been rendered at the base library have been limited by the absence of a comprehensive basic collection. The extension program has held its own. Compared with surrounding state's support of state library services, Iowa's support of like services has been bleak.

The State of Iowa can furnish its constituents with a library program they desire and for which there is a real need.

Respectfully submitted,
D. R. Schaal, Chairman
Board of Trustees
Iowa State Traveling Library

BIENNIAL REPORT

of the

IOWA STATE TRAVELING LIBRARY

Des Moines, July 1, 1961

To the Library Board:

The following report of the Iowa State Traveling Library for the biennium July 1, 1959-June 30, 1961 is respectfully submitted for your consideration.

Library Board

On July 1, 1959, Mr. D. R. Schaal was reappointed to the Board for a term ending June 30, 1963 to serve out the term made vacant by the death of Mrs. Harry Stanwood.

Mr. Frank Milligan of Jefferson was appointed to the Board for a term ending June 30, 1964 to fill the vacancy created by the closing of Mr. Schaal's first term on the Board.

Mrs. A. S. Wendel was reappointed to the Board on July 1, 1960 for a second term ending June 30, 1965.

Mrs. Charles R. Gee was appointed to the Board for a term ending June 30, 1964 to fill the vacancy that occurred when Mr. Milligan resigned January 1, 1961.

Mrs. H. L. Witmer retired from the Board June 30, 1961 when her first term ended. No appointment was made by the end of the biennium.

Administration and Financial Report

The Iowa State Traveling Library has accomplished much in this biennium due to two facts; the availability and use of federal funds and the generous support from the Executive Council. The appropriations from the General Assembly were not enough to meet the matching requirements necessary to qualify for the federal grant. The gap was filled by the expenditures for the library made by the Executive Council.

Rather than recite a list of achievements it appears necessary to direct attention to the library's fundamental problem which is financial. The people of Iowa have shown by the increased use of the library that good service is needed. Good service costs money. The Board of Trustees and the administration can furnish such service when adequate state financial support is provided.

The facts of the situation are simple. The appropriations for the library over a long period have not met the needs. To make up for this arrearage a substantial appropriation is needed. When the budget meets the actual operating costs, normal percentage increases will take care of fluctuating costs.

It has been necessary to use federal funds for the actual operating costs of the library since 1956 in the absence of sufficient state appropriations. The Federal Library Services Act is written to terminate in 1966.

Table I

FINANCIAL REPORT

July 1, 1959 — June 30, 1961

RECEIPTS

State Appropriations and Balance Brought Forward	$138,222.08
Executive Council for Supplies, Equipment and Capital Improvements	19,698.60
Buildings and Grounds for Supplies and Maintenance	3,280.25
History and Archives for Guard Duty, Elevator, and Maintenance	31,906.00
Total for State	$193,106.93
Federal Grant	387,170.98
Grand Total	$580,277.91

DISBURSEMENTS

Year	Item	Appropriations	State Executive Council	State Buildings And Grounds	State History And Archives	Total State	Federal	Grand Total
1959-1960								
	Salaries	$ 54,017.11	$	$ 905.00	$ 2,235.00	$ 57,157.11	$ 37,636.97	$ 94,794.08
	Books and Materials	12,209.42				12,209.42	45,605.32	57,814.74
	Supplies and Equipment		6,164.56	100.00		6,264.56	7,840.28	14,104.84
	Travel	499.34				499.34	4,356.59	4,855.93
	Bindery	298.61				298.61		298.61
	Other	2,074.16	3,969.99	125.00	21,750.00[1]	27,919.15	118,303.27[2]	146,222.42[2]
	Total	$ 69,098.64	$10,134.55	$ 1,130.00	$23,985.00	$104,348.19	$213,742.43	$318,090.62
1960-1961								
	Salaries	$ 62,105.01	$	$ 1,905.00	$ 5,546.00	$ 69,556.01	$ 46,328.66	$115,884.67
	Books and Materials	2,985.88				2,985.88	31,785.32	34,771.20
	Supplies and Equipment		5,350.25	100.00		5,450.25	3,018.76	8,469.01
	Travel	1,176.99				1,176.99	5,634.97	6,811.96
	Bindery	100.00				100.00	2,879.44	2,979.44
	Other	2,755.56	4,213.80	145.25	2,375.00[1]	9,489.61	83,781.40[2]	93,271.01[2]
	Total	$ 69,123.44	$ 9,564.05	$ 2,150.25	$ 7,921.00	$ 88,758.74	$173,428.55	$262,187.29
1959-1961								
	Salaries	$116,122.12	$	$ 2,810.00	$ 7,781.00	$126,713.12	$ 83,965.63	$210,678.75
	Books and Materials	15,195.30				15,195.30	77,390.64	92,585.94
	Supplies and Equipment		11,514.81	200.00		11,714.81	10,859.04	22,573.85
	Travel	1,676.33				1,676.33	9,991.56	11,667.89
	Bindery	398.61				398.61	2,879.44	3,278.05
	Other	4,829.72	8,183.79	270.25	24,125.00[1]	37,408.76	202,084.67[2]	239,493.43[2]
	Total	$138,222.08	$19,698.60	$ 3,280.25	$31,906.00	$193,106.93	$387,170.98	$580,277.91

[1]Includes Capital Improvements

[2]Includes Cooperative Contracts

Library Resources and Technical Processes

The responsibility of the library to serve as the central source in the state for books and reference services has been the guiding policy in book purchasing. Unfortunately, because of lack of appropriations, only a portion of the *must* books have been acquired. Many highly desirable books have not been ordered thus denying to Iowans the resources they have a right to expect from their state library.

A conscientious review of the book collection and analysis of the requests made on the library, reveal a sad lack of adequate material. This situation can be corrected only by money to buy the needed books. Until the time when proper provision can be made, the State Traveling Library must of necessity continue to deny the citizens their rightful access to essential information for intelligent guidance in these troubled times.

The statistical tables which are a part of this report give evidence of some of the concrete accomplishments of this division.

Reference and Circulation

The Reference and Circulation Division has continued to serve as Iowa's Reference Shelf, and increasingly as the Reference Shelf for the departments of our state government and state officials.

Of the 18,643 books, magazines and other materials loaned during the biennium, at the Reference and Circulation desk, 12,237 were loans to state officials and state departments. 13,119 books, magazines, pamphlets, and other pieces were mailed from the Reference Division to public libraries, clubs and organizations, discussion groups, teachers and faculty, and individuals.

At the Reference desk and by phone, of the 6,688 reference questions answered, 3,115 were to state officials and state departments, an increase of 140% in this part of the service over the last biennium.

Intensive service to the members of the General Assembly, in session within the biennium period, is also recorded in these statistics.

As a part of its bibliographic and special collections services, the Reference Division has prepared extensive lists for such departments of the state as the Iowa State Horticultural Society, for statewide distribution to its member groups and specialists. It has compiled annotated bibliographies on "Adventures in Reading" and on "Neighbors to the North and South: Canada and South America" for the Iowa Federation of Women's Clubs, which were given state-wide printed distribution. Special lists on Investing and Investment were compiled and distributed through Investment Clubs over the state. Book collections have also been prepared and exhibited at such state group meetings as Senior Citizens, Governor's Conference on Recreation, and the Iowa State Fair.

Notable in the range of reference questions coming to the Reference Division in this biennium have been those of international content: such as frequent call for up-to-the-minute consulates and embassies; requests for biographical information on foreign dignitaries visiting the United States and Iowa; and detailed data on the agenda of sessions of the United Nations.

The Reference Division is continuing to expand and develop its specialized collection of materials on Iowa history and Iowa culture.

Concurrently this Division is intensifying its inter-library loan service, so that the boundaries of its own collection are never its limits. University libraries, the Library of Congress, State Teachers college libraries and business libraries are among the sources from which the Reference Division has obtained technical volumes vitally important to the research needs of Iowa borrowers.

Table II

IOWA STATE TRAVELING LIBRARY

Des Moines, Iowa

Date of Establishment 1838

Free to All Citizens of Iowa

July 1, 1959 — June 30, 1961

Number of Days Open Annually: 253 **Hours Open Each Week: 42½**

Number of Staff: 35 **(17 Vacancies)**

Number of New Titles Added	6,547	Number of Books and Periodicals Bound	3,834
Number of Volumes Added	12,471	Number of Volumes Withdrawn	8,458
Number of Phonodiscs Added	4,097	Number of Verifax Copies Made	6,160
Number of Films Added	25		

Number of Volumes Loaned Showing Various Uses:

Extension Division to:	
Public Libraries	130,910
Schools	57,511
Clubs with Reading Programs	8,123
Other Organizations	14,251
Individuals	29,112
Total	239,907
Reference and Circulation Division*	
By Mail	13,119
At Desk (State Officials — 12,237)	18,643
Total	31,762
Phonodiscs	20,363
Films	463
Grand Total	292,495

***Reference Questions Answered by Phone and Across Desk**

	1957 - 59	1959 - 1961
State Officials	1,238	3,115
General	2,902	3,573
Total	4,140	6,688

Extension Division

The Iowa State Traveling Library plan of developing cooperatives among the existing public libraries and then extending services on a tax basis to the surrounding areas is succeeding.

Eastern Area Cooperative — The federation of 21 libraries with headquarters at Cedar Falls, which also serves as a field office of the Iowa State Traveling Library, has been established and can be self supporting. In addition to the 21 libraries, one county, Bremer, has made appropriations for rural library service with the money being apportioned among the libraries in the county. These libraries then apportion a portion of this money to the federated system in return for books and certain services. It is anticipated that the other surrounding counties will soon do the same.

Raccoon Area Library Cooperative — Ten libraries in four counties have established a cooperative which is self supporting. One county has appropriated funds for rural library service all of which goes into the cooperative. Another county will, without doubt, take similar action in the next year.

Mason City Public Library Area Cooperative — Sixteen libraries with headquarters at Mason City which also serves as a field office of the Iowa State Traveling Library, have formed a cooperative which is well established. The three counties of Cerro Gordo, Worth and Mitchell have appropriated funds to the libraries in their respective counties thus strengthening the total cooperative. Further developments along this line are anticipated in the near future.

The lag in time between county appropriation and the actual availability of the new tax money is as much as 10 or 11 months. During this period federal funds are being used to initiate the service.

In these three areas the population of 31,536 which formerly did not have library service is now receiving service.

Outside of the Raccoon Cooperative but close by, the counties of Boone and Sac have appropriated funds to the town public libraries for rural service. The formerly unserved population of the two counties was 21,658.

Howard County in North Central Iowa has also appropriated county funds to its public libraries. This decreases the unserved area by 7,212.

The total decrease of population unserved in Iowa has gone down from 1,694,278 in 1955 to 809,784 in June 1961. More libraries could have been drawn into the three cooperatives and (or) a fourth cooperative could have been developed with the federal money spent in the Des Moines headquarters of the Iowa State Traveling Library. This money for salaries and books in the Des Moines headquarters is rightfully a State responsibility.

The success of the cooperatives can be attributed to money for books and trained personnel who advise and guide local librarians and boards in methods of better library practices. Please see Table III.

Table III

FIELD EXTENSION WORK

1959 - 1961

Type	1959-60	1960-61	Total
Formal Board Meeting			
Director	22	20	42
Assistant Director	—	5	5
Field Representatives	70	37	107
Total	92	62	154
Consultations With Librarians, Boards			
Director	67	23	90
Assistant Director	15	27	42
Field Representatives	344	299	643
Total	426	349	775
Libraries "weeded"	31	28	59
Libraries catalogued	21	23	44
Libraries evaluated	36	38	74

Goals

The goals as stated in the Biennial Report for 1957-1959 remain valid and should continue to be the guide lines. However, the library cannot go forward until the fundamental problem of adequate financial support has been resolved. The appropriations for the biennium 1959-60 were far short of the needs and the appropriation for the coming two years is no better considering the increased costs. The library is not even standing still; it is regressing budget wise.

Attention is directed to the following facts which speak for themselves:

The Average Retail Price of Books*

	1956	1960
Novels	$3.63	$4.09
Biography	4.96	5.75
History	5.49	6.99

The Library's Appropriation

1956	1960
$61,820	$69,100

Also, it should be noted that the impact of the use of federal funds has not equaled that in other states. The director of the Library Services Branch of the U. S. Office of Education reports that "state funds for development of service in rural areas have increased 75 per cent since 1956", that is, between 1956 and 1960. Iowa's support of the State Traveling Library which gives this rural service in addition to others increased 10.5 per cent during this period.

*American Library and Book Trade Directory, 1961.

Iowa State Traveling Library Has Films In Selected Subjects

Films on books, reading, libraries, and certain fine arts are available to libraries for the use of groups. Projection equipment may be borrowed from the regional field representative offices by libraries for organizations that are having study programs.

Films may be borrowed for specific bookings. Bookings may be made in advance.

The following list contains the holdings of the Iowa State Traveling Library at this time.

Alcott, Louisa May	Black and White	17 min.
Alaska: A Modern Frontier	Color	11 min.
Appassionata Fantasy	Color	10 min.
Art and Life in Italy	Color	11 min.
Art in the Western World	Color	30 min.
Bach: Toccata and Fugue (Background for Bach)	Color	———
Badgers Bad Day	Color	11½ min.
Beethoven and His Music	Color	13½ min.
Beginning Responsibility: Books and Their Care	Color	11 min.
Beginnings: Uhleling, Librarian	Black and White	———
Better Reading	Black and White	13 min.
Book, The	Black and White	18 min.
Books and People: The Wealth Within	Color	14 min.
Books For All	Color	20 min.
Choosing Books to Read	Color	10 min.
Christmas Deer	Color	14 min.
Christmas on Grandfather's Farm	Color	13½ min.
Common Heritage	Color	20 min.
Communication in the Modern World	Color	11 min.
Conducting a Meeting	Black and White	11 min.
Cooper, James Fenimore	Black and White	17 min.
The Cuckoo Clock That Wouldn't Cuckoo	Color	11 min.
Dickens, Charles, Christmas	Color	22 min.
Discovering the Library	Color	11 min.
Forest Babies	Color	11½ min.
Free Reading for All	Color	22 min.
Freedom to Read	Black and White	17 min.
Getting the Facts	Black and White	11 min.
Golden Age	Black and White	27 min.
Greatest Treasure	Black and White	20 min.
Greece	Color	10 min.
Handel and His Music	Color	13½ min.
Hansel and Gretel	Color	11 min.
Help Yourself	Color	23 min.
High School Reading Training Films	Black and White	(14 films)
How Effective is Your Reading	Color	11 min.

How to Conduct a Discussion	Black and White	25	min.
How to Organize Discussion Groups	Black and White	21	min.
How to Read a Book	Color	10	min.
How to Read Essays	Color	14	min.
How to Read Novels	Color	13½	min.
Hymn of the Nations (Toscanini)	Black and White	30	min.
Images of Debussy	Black and White	14	min.
Impressionable Years	Black and White	30	min.
Improve Your Reading	Color	10	min.
It's All Yours	Black and White	11	min.
It's Fun to Read Books	Color	11	min.
It's Your Library	Black and White	10	min.
Keys to the Library	Color	14	min.
King Midas and the Golden Touch	Color	11	min.
Know Your Library	Color	10	min.
Librarian, The	Black and White	11	min.
Library, The: Family Affair	Black and White	21	min.
Library Adventure	Color	13	min.
Library of Congress	Black and White	21	min.
Library Organization	Color	11	min.
Library Story	Color	15	min.
Life of Christ in Art	Color	21	min.
Abraham Lincoln: A Study in Greatness	Color (3 reels)	ea. 17½	min.
Lisxt and His Music	Color	13½	min.
Look It Up! (Dictionary Habits)	Color	11	min.
Love of Books	Black and White	11	min.
Make Way for Ducklings	Color	11	min.
Making Books	Black and White	10	min.
Man Aware	Black and White	14	min.
Mike Mulligan and His Steam Shovel	Black and White	11	min.
Millions of Cats	Black and White	11	min.
Modern Lithographer	Black and White	11	min.
Mother Goose Stories	Black and White	11	min.
Mozart and His Music	Color	13½	min.
Naupaka (Hawaiian Legend and Song)	Color	11	min.
New Chapters	Color	14	min.
Not by Books Alone	Color	22	min.
Our Community	Color	27	min.
Our Iowa	Color	33	min.
Philippines, The: Gateway to the Far East	Color	11	min.
Pied Piper of Hamelin	Color	90	min.
Poe, Edgar Allen: Background for His Works	Color	13½	min.
Portrait of a Library	Black and White	23	min.
Printing Through the Ages	Black and White	13	min.
Red Carpet	Color	9	min.
Room for Discussion	Black and White	25	min.
Sandburg, Carl	Black and White	28	min.
Schubert and His Music	Color	13½	min.

Schweitzer, Albert	Color	90	min.
Search: The: University of Louisville	Black and White	25	min.
Shakespeare, William	Color	23	min.
Shakespeare, William: Background for His Works	Color	13½	min.
Silent Night: Story of the Christmas Carol	Color	13½	min.
Small Town Library	Black and White	10	min.
Stage Fright and What to do About It	Black and White	11	min.
Stone Soup	Color	11	min.
Story Acting is Fun	Color	11	min.
Symphony Orchestra	Color	14	min.
Telling Stories to Children	Color	27	min.
Thanksgiving	Black and White	11	min.
Twain, Mark: Background for His Works	Color	13½	min.
Ugly Duckling	Color	11	min.
Van Gogh, Vincent	Color	22	min.
Whitman, Walter: Background for His Works	Color	13½	min.
Winged Bequest	Color	22	min.

LIBRARY SCHOLARSHIPS AVAILABLE FOR IOWANS UNDER THE LIBRARY SERVICES ACT

The Iowa State Traveling Library invites you to apply for a $1500 to $2000 Library School Scholarship under the following provisions:

(1) must be a resident citizen of Iowa

(2) must be a graduate of a four year college

(3) must be physically able to perform all types of library work

(4) must present evidence of acceptance for admission to a library school accredited by the American Library Association

(5) must be willing to submit to a written examination or oral interview by the Board

(6) must submit application for the scholarship at least two months prior to entering library school

(7) must sign a statement agreeing to return to Iowa for service with the Iowa State Traveling Library or to a position of rural library extension service for two years after graduation from library school

(8) must sign a statement agreeing to repay the amount of the scholarship if applicant fails to graduate from the library school within a twelve months period of attendance

(9) must submit written application on forms provided by the Director of the Iowa State Traveling Library

(10) must submit written acceptance of scholarship on forms provided by the Director of the Iowa State Traveling Library.

One scholarship award winner is now in Denver attending the University of Denver. She will come back to Iowa in June 1962 as a State library field representative.

You are encouraged to apply or bring this information to the notice of college graduates who are interested in public library or state library work.

All requests for information and application forms should be addressed to:

Ernestine Grafton, Director
Iowa State Traveling Library
Scholarship Program
Historical Building
Des Moines 19, Iowa